

**MONTMORENCY COUNTY COMMISSION ON AGING MINUTES FOR  
SPECIAL MEETING OF APRIL 27, 2020 VIA TELECONFERENCE**

PRESENT: Ed Beswick, Chairperson (telephone); Elaine Ableidinger, Vice-Chairperson; Corky Proulx, Treasurer; Vickie Clayton, Trustee; Janice Burtch, Secretary; Don Edwards, Montmorency County Commissioner

GUESTS: Anna Rogers, Executive Director

Call to Order: Meeting called to order at 10:00 a.m. Purpose of the meeting is to address financials, employment and the Paycheck Protection Program as a result of the Covid-19 Pandemic.

Roll call: Six members present, quorum established.

Accounts Payable and Payroll: For the period of January 16, 2020 to April 27, 2020 Accounts Payable is at \$104,554.02 and Payroll at \$118,190.54. **Motion by** Janice Burtch to approve Accounts Payable of \$104,554.02, **second by** Elaine Ableidinger. **Roll call: Proulx—yes; Burtch—yes; Edwards—yes; Clayton—yes; Ableidinger—yes; Edwards—yes. Motion carried, 6-0.**

Financial Projections: The current financial condition of MCCOA was reviewed with the Board and note that with the increased costs for services no additional funding has been received and the millage account will have to absorb the costs.

Employment actions: New: Ploe, In Home, 01/28/20; Steele-Brady, RN, 03/03/20. Current: Jacks, Cook, 02/03/20; Short, Cook-aide, 02/12/20; Schrader, In Home, 02/11/20; Balcom, Secretary/MMAP, 02/27/20; Jones, In Home, 02/09/20. Resignation: Keetch, Cook Aide, 03/16/20. **Motion by** Elaine Ableidinger to approve the employment actions, **second by** Corky Proulx, Motion carried, 6-0.

Executive Director Report: Executive Director provided a detailed report to the Board on the functions and activities of MCCOA since the onset of the virus (see attached).

Paycheck Protection Program: Director provided a detailed overview of the program and the criteria for grant applications. The goal of the program is to provide businesses with financial incentives to continue operations and employment. MCCOA currently has 9 full time and 6 part time staff working. There have been 3 full time and 8 part time staff placed on temporary layoff. The PPP would allow the use of funding for employment expenses, rent and utilities and would be at 75% grant and 25% loan at 1% interest that is deferred for 6 months and term at two years. There is the possibility that 100% might be “forgiven”.

Based on the program calculations the amount that MCCOA would qualify for is \$129,492.08 with a \$32,373.02 repayment plus 1% interest. The application would require that all MCCOA staff be removed from unemployment and re-employed. This would provide MCCOA with a stable work force to begin full employment when the situation allows. **Motion by** Corky Proulx, **second by** Vickie Clayton to authorize Executive Director to submit an application for the Paycheck Protection Program in the amount of \$129,492.08 with Chairman William “Ed” Beswick executing the document. **Roll call: Ableidinger—yes; Proulx—yes; Burtch—yes; Clayton—yes; Edwards—yes; Beswick—yes. Motion carried, 6-0.**

Meeting adjourned at 10:36 a.m. upon call of the Chair.

Minutes compiled by,

Anna M. Rogers  
Executive Director