

**MONTMORENCY COUNTY COMMISSION ON AGING MINUTES FOR
SPECIAL MEETING OF APRIL 22, 2021**

PRESENT: Elaine Ableidinger, Vice-Chairperson; Corky Proulx, Treasurer; Pamela Austin, Trustee; Julie Kendrick, Trustee; Janet Demeulenaere, Trustee; Geyer Balog, County Commissioner

GUESTS: Anna Rogers, Executive Director; Lloyd Peltier, Hillman Center President; Yvonne Swagger, Tribune

- I. Call to Order: Meeting called to order at 4:30 p.m. by Vice-Chair Ableidinger. Purpose of the meeting was: Officer elections, Lewiston 50+ Club Site Agreement and reopening, Executive Director contract.
- II. Roll call: Six members present, quorum established.
- III. Pledge of Allegiance: Led by Pamela Austin.
- IV. Mission Statement: Read by Julie Kendrick.
- V. Agenda: **Motion by** Geyer Balog to approve agenda with addition of equipment purchase under item IX-B, **second by** Julie Kendrick. **Motion carried, 6-0.**
- VI. Officer Elections: Nomination of Julie Kendrick as Chair by Corky Proulx, failed for lack of a second. Nomination of Elaine Ableidinger as Chair by Geyer Balog, second by Janet Demeulenaere. **Motion carried, 5-1 (nay-Proulx)**. Nomination of Pam Austin as Secretary by Corky Proulx, second by Geyer Balog. **Motion carried, 6-0.** Nomination of Julie Kendrick as Vice-Chair by Corky Proulx, second by Geyer Balog. **Motion carried, 6-0.** Executive Director will take minutes with Secretary Austin signing.
- VII. Senior Centers: Executive Director recommends resumption of fundraising and use of dinnerware rather than disposable products. **Motion by** Corky Proulx, **second by** Pam Austin to allow senior centers to conduct fundraising, while following CDC guidelines, and to resume dinnerware rather than disposable products for service. **Motion carried, 6-0.**
- VIII. Reopening Questionnaire: Executive Director requested that the questionnaire be revised to include Lewiston Senior Center and permission to submit to NEMCSA. **Motion by** Julie Kendrick, **second by** Geyer Balog to approve the submission of the Congregate Meal Reopening Questionnaire, with clarification of question #7, to NEMCSA by Executive Director. **Motion carried, 6-0.**

- IX. Lewiston 50+ Club: The site agreement was reviewed with the addition of ServSafe for Lewiston staff at 50/50 cost share and walk in freezer/cooler with MCCOA responsible for repairs at 100%. **Motion by** Geyer Balog to approve the revised site agreement between MCCOA and the Lewiston 50+ Club and to request letter from Lewiston 50+ Club returning the walk in freezer/cooler to MCCOA, **second by** Julie Kendrick. **Roll call: Yes: Proulx, Demeulenaere, Balog, Austin, Kendrick, Ableidinger. Nays: -0-. Motion carried, 6-0.**
- X. Equipment Purchase: Quote for replacement reach in freezer and warming table for the Lewiston Center was presented. **Motion by** Julie Kendrick, **second by** Geyer Balog to accept the quote from HPS for reach in freezer and warming table at cost of \$9,217.19. **Roll call: Yes: Balog, Demeulenaere, Proulx, Kendrick, Austin, Ableidinger. Motion carried, 6-0.**
- XI. Executive Director Contract: Executive Director presented a summary of accomplishments for her ten-year tenure in addition to future goals. **Motion by** Geyer Balog, **second by** Janet Demeulenaere to go into closed session at 5:30 p.m. for purpose of discussion of Executive Director contract. **Motion carried, 6-0.** Out of closed session at 6:25 p.m. **upon motion of** Geyer Balog, **second by** Julie Kendrick. **Motion carried, 6-0.** Back into open session at 6:26 p.m.
- XII. Adjournment: Meeting adjourned at 6:26 p.m.

Recorded by Anna M. Rogers, Executive Director.

Submitted by,

Pamela Austin
Secretary