**MONTMORENCY COUNTY COMMISSION ON AGING**

**MINUTES FOR APRIL 21, 2022**

**PRESENT:** Elaine Ableidinger. Chairperson; Geyer Balog, Vice-Chair; Corky Proulx, Treasurer; Janet Demeulenaere; Marian Weber, Secretary, Richard Perry, Dr. Jean Truscott

**GUESTS:** Laurie Sauer, Region 9 AAA Director

**STAFF:** Vicki Goodburne, MCCOA Financial; Maureen Kent, MCCOA RN, Harmony Lewis, Director

1. **Call to Order:** The meeting at the MCCOA office was called to order at 5:30 p.m. by Chair Elaine Ableidinger.
2. **Roll Call:** Quorum established; Seven members present
3. **Pledge of Allegiance:** The Pledge of Allegiance was led by **Richard Perry**.
4. **Mission Statement:** The MCCOA Mission Statement was read by **Geyer Balog**.
5. **Introduction** of new board member **Dr. Jean Truscott**. Truscott retired from Fiat Chrysler after many years working in accounting, internal audit, fraud detection and prevention work.
6. **Agenda:** Add under new business, item A, bank card for center employee purchases of bread and milk. Approval of agenda for April 21, 2022. **Proulx seconded**. **Motion carried, 7-0.**
7. **Approval of Minutes from March 17th:**  **Truscott** question item VIII, “director approves payments of bills without board approval exception being any variances.” Truscott questions what variances were specified, to add clarity to that statement. **Motion** to approve minutes by **Proulx. Demeulenaere seconded**. **Motion carried 7-0**.
8. **Approval of Finance Committee minutes March 17th: Proulx motion** to approve minutes from Finance Committee meeting. **Seconded by Balog. Motion carried 7-0.**
9. **Leadership Report: Vicki Goodburne:**  Budget and monthly P&L were presented by **Goodburne**. For profit and loss, we were above what was budgeted for March but did receive $213,000 in millage payments that month. Balog states millage received was higher than anticipated. In December $100,000 was transferred from CFCU to AAACU, which needs to be transferred back. Two AP registers were presented for the month. **Motion by Balog** to approve AP. **Perry seconded. Roll call Proulx-yes, Balog-yes, Weber-yes, Ableidinger-yes, Demeulenaere-yes, Perry-yes, Truscott-yes**. **Motion carried 7-0.**
10. **Nurse’s Report:** March client census was up from last month. Staffing needs to increase with snowbirds returning and new clients requesting services. MCCOA needs to have an edge over other employers in the area. Part-time or full time PCA’s are needed. Clients are currently being seen every week, but without hiring of more PCA’s we may be forced to go back to every other week. The nurse provides all training to PCA’s. There is currently no waiting list for services.
11. **Director’s Report:**  For the 3 volunteer medical drivers and 1 that assists in the kitchen in Lewiston, we put together appreciation bags for Volunteer Week. The volunteers work very hard for us to help transport people to medical appointments. Senior Project Fresh will start again in May; coupon amounts have gone up from $20 to $25 this year. Anyone who needs a proxy to pick up coupons will be able to do so, with proper paperwork. The MOA is attached. Pre-bidders conference for April regarding the renewal of contracts with NEMCSA for FY 2022-2025, and a LOI was sent regarding those grants. John Armhein from MSU extension will provide a board meeting workshop to members on June 2, 2022 here at the MCCOA office. Lewiston 50+ Club will be voting on a time change permanently regarding dinner at 4 pm. Older Michiganian’s day is May 11th. Representatives from Region 9 AAA will be going to Lansing to advocate for programs to benefit seniors.
12. **Old Business:** 
    1. New MCCOA website build with Elk Country Computers is underway, pictures are being gathered of staff. **Truscott** suggests a release to be given to all employees to use their pictures on the website.
    2. Veterans contract is filled out and we are currently on a waitlist to be accepted as a client with Optum. They will contact us with updates.
13. **New Business:**
    1. **New Board member process: Proulx** would like to interview any new prospective board members moving forward.
    2. **Home Delivered meal driver card:** Larry Allen has been purchasing milk and bread with his own funds and getting reimbursed. The finance committee would like to authorize a credit card for him for purchases made for the center. **Motion** **by Balog** to approve card for Larry Allen for purchases of milk and bread with a cap of $100 monthly from CFCU. **Seconded by Truscott**. **Roll Call-Balog-yes, Demeulenaere-yes, Ableidinger-yes, Perry-yes, Weber-yes, Truscott-yes, Proulx-yes. Motion carried 7-0.**
14. **Senior Center reports:** No report from Lewiston. Atlanta Center-Proulx and Weber will be attending dinner to report. Hillman Center-Garage sale will be held Memorial weekend the 27th and 28th. Craft show on the 1st and 2nd of April was a success. Labor Day Garage sale will be held on September 2nd and 3rd.
15. **NEMCSA Reports:** Senior Action Week, multi-year plan is underway. Assessments will be starting soon, a very busy time of year for us.
16. **Motion** to adjourn at 6:37 pm by **Weber, Demeulenaere seconded**. **Motion carried 7-0**.

Minutes recorded and submitted by Harmony Lewis, Director