

MONTMORENCY COUNTY COMMISSION ON AGING
MINUTES FOR JANUARY 20, 2022

PRESENT: Julie Kendrick, Chairperson; Geyer Balog, Vice-Chair; Corky Proulx, Treasurer
Via phone; Janet Demeulenaere; Elaine Ableidinger, Secretary, Richard Perry

GUESTS: Lloyd Peltier, Hillman Senior Center President

STAFF: Vicki Goodburne, MCCOA Financial; Maureen Kent, MCCOA RN, Harmony
Lewis, Director

- I. **Call to Order:** The meeting at the MCCOA office was called to order at 5:30 p.m. by Chair Julie Kendrick.
- II. **Roll Call:** Quorum established; five members present, Proulx present via phone
- III. **Pledge of Allegiance:** The Pledge of Allegiance was led by **Corleen Proulx**.
- IV. **Mission Statement:** The MCCOA Mission Statement was read by **Elaine Ableidinger**.
- V. **Agenda:** **Balog motion** to approve agenda, **Ableidinger seconded. Motion carried, 6-0.**
- VI. **Approval of Minutes from December 16th:** **Balog motion** to approve minutes of December 16th, 2021. **Seconded by Ableidinger. Motion carried 6-0.**
- VII. **Introduction** of staff and board members to new board member Richard Perry.
- VIII. **Public Comment:** Lloyd Peltier asked that soup and salad bar be reinstated at Hillman Center. It will be served by MCCOA employees rather than being a self-serve option to help stop spread of COVID-19. **Balog motion** to resume soup and salad bar to start 1/24/22, **Ableidinger** seconded. **Motion carried 6-0.**
- IX. **Leadership Report: Vicki Goodburne:** Budget and monthly P&L were presented by **Goodburne**. She stated approved budget for 2022 needed to be amended to account for differences in revenue and expenditures. A finance committee meeting was scheduled for 11 a.m. on January 28, 2022. An explanation on the money received from the county labeled as a local stabilization fund was requested by **Goodburne**. There was \$5,492.44 paid to Personal Care Aides as back pay for DCW funding approved by the state. Board members requested the P&L report be done with QuickBooks. **Motion** to approve AP report by **Ableidinger, Demeulenaere** seconded. **Motion carried 6-0.**
- X. **Leadership Report: Maureen Kent:** Vaccine policy and exemption policy was discussed by **Kent**, stating a policy needs to be in place so that moving forward expectations are clear. A Quality Control Committee meeting will be held to address these concerns. Kent is concerned with accuracy on home based rapid Covid testing. A need for 3 more full time Personal Care Aides is needed. Advertising on Indeed and

Montmorency County Tribune. **Motion** to accept Leadership Report by **Ableidinger**, **Demeulenaere seconded. Motion Carried 6-0.**

- XI. **Directors Report:** Covid 19 rapid tests and N-95 masks will be distributed at all commodity sites in the county. Health Department #4 is providing mobile vaccines to home bound individuals by appointment. The ARPA committee will be attending turkey dinners in the county in February to discuss money received for Montmorency County and would like resident's input on how money should be utilized. Millage money for 2022 is now being received. **Motion** by **Ableidinger** to accept Director's Report, **seconded** by **Demeulenaere. Motion Carried 6-0.**
- XII. **Old Business:** Employee paid holidays to be removed including Martin Luther King Jr. Day, President's Day, and Veteran's Day. **Motion** to remove those 3 holidays by **Perry**, **seconded** by **Demeulenaere. Motion carried 6-0.**
- XIII. **New Business:** Board member Julie Kendrick resigning due to letter received from Matt Wojda stating that Kendrick should have no comment regarding any employment discussion regarding the Director, her niece. Kendrick states it will be best for her personal relationship with Ms. Lewis. Kendrick has a new candidate for the board, Marian Weber, and presented her letter of interest and her resume to the board for consideration. Lloyd Peltier asked Kendrick to reconsider resigning, due to her knowledge and value she brings to the board. **Motion** to accept Weber as new board candidate by **Ableidinger**, seconded by **Demeulenaere. Motion carried 6-0.**
- XIV. **Senior center reports:** Nothing to report. A Lewiston liaison is needed to report senior center activities.
- XV. **Motion** to adjourn at 7:15 pm by **Ableidinger**, **Demeulenaere seconded. Motion carried 5-0.**

Minutes recorded and submitted by Harmony Lewis, Director