

**MONTMORENCY COUNTY COMMISSION ON AGING**  
**MINUTES FOR August 26, 2021**

**PRESENT:** Elaine Ableidinger, Chairperson; Julie Kendrick, Vice-Chairperson; Corky Proulx, Treasurer; Janet Demeulenaere, Trustee, Geyer Balog, Montmorency County Board of Commissioners

**STAFF:** Harmony Lewis, Interim Director

**GUESTS:** Laurie Sauer, Director Region 9 AAA; Lloyd Peltier, Hillman Center President

- I. **Call to Order:** The meeting was called to order at 10:00 a.m. by Chair **Elaine Ableidinger** at the MCCOA Office.
- II. **Roll Call:** Quorum established; five members present.
- III. **Pledge of Allegiance:** The Pledge of Allegiance was led by **Janet Demeulenaere**.
- IV. **Mission Statement:** The MCCOA Mission Statement was read by **Julie Kendrick**.
- V. **Agenda:** Addition: **Motion** by Geyer Balog to Add revision to MCCOA By-Law to new business Janet **seconds**. **Motion carried 4-1**.
- VI. **Secretary's Report:** **Motion** by Geyer Balog to accept minutes from closed session on 08/09/21 Janet **seconds** motion, with addendum that Karen Balcom was offered the position of Interim Director, she declined. Harmony Lewis was then offered the Interim Director position and accepted. **Motion** by Elaine to remove Anna Rogers from all banking institution account effective immediately and assign Harmony Lewis as an account signer for all Montmorency County Commission on Aging bank accounts. Janet **seconds** motion. **Motion carried 5-0**. Director position rate of pay approved, **motion carried 5-0**.
- VII. **Correspondence:** Resignation of **Pam Austin** was received and accepted with regret. Letter written to board by Tammi Oberski regarding broken freezer.
- VIII. **Public Comments:** Lloyd Peltier asked site contract to be corrected and signed by September 30, 2021. Peltier also requested information on air conditioner grant from commissioners. Senior centers designated emergency heating and cooling shelters may help expedite funds.
- IX. **Financial Reports:**  
No financial reports available.
- X. **Old Business:**
  - A. Open meeting act states an officer may continue to act until a successor is appointed. **Motion** by Geyer Balog for Elaine Ableidinger to remain as president Janet Demeulenaere **seconds** all in agreement, **motion passed 5-0**.

XI. **New Business:**

- A. Administration On-Call Policy reviewed. **Motion** by Julie Kendrick to revise the current policy Janet **seconds**. All in favor, **motion passed 5-0**. Julie Kendrick **motion** that all MCCOA policies be reviewed and approved by the Board and signed by chairperson Geyer **seconds**. All in favor, **motion passed 5-0**.
- B. Direct Deposit for center rent payments to commence on October 1, 2021. **Motion by Julie Kendrick** to authorize the Executive Director to implement online rent payment to Hillman, Atlanta and Lewiston Senior Centers. **Corky Proulx second. Roll call: YES: Proulx, Kendrick, Balog, Demeulenaere, Ableidinger. Nay: 0. Motion carried 5-0.**
- C. **Motion** by Geyer Balog to remove the last sentence from Article 5 section 1 from MCCOA By-Laws: **Representatives of the Montmorency County Board of Commissioners shall not be eligible to serve as a principal officer of this Commission.** **Motion** second by Janet Demeulenaere. **Roll Call: YES, Proulx, Demeulenaere, Ableidinger, Balog. NAY: Kendrick. Motion passed 4 to 1.**

**Employment Actions:**

- A. Employee longevity check and wage increase approved. Geyer will conduct exit interview with former employee.
- B. Regarding closed session former employee court proceedings, **motion** by **Corky** that **Julie** will follow up with attorney, **Geyer seconds**. All in favor, **motion passed 5-0**.
- C. Homemaking wake and tuck option: **Motion by Geyer** to eliminate homemaking wake and tuck rate. **Julie seconds. ROLL CALL: YES: Kendrick, Balog NAY: Demeulenaere, Proulx, Ableidinger. Motion failed 2-3. Motion** by Elaine to send Homemaking wake and tuck to finance committee to review. **Geyer seconds**. All in favor, **motion passed 5-0**.

XII. **Committee and Staff Reports:**

- A. Personnel Committee: Discussion to not appoint Executive Director until September 7 deadline for applicants and possible appointment of Assistant Director.
- B. Special meeting scheduled for September 7, 2021 regarding contracted bookkeeper.
- C. Senior Center Reports: To-go hot meal policy to be reviewed by Laurie Sauer.
  - i. Atlanta Center: No meeting report.
  - ii. Lewiston Center: No meeting report.
  - iii. Hillman Center: Very good turn out for dinner, 47 at dinner on August 22<sup>nd</sup>. Several new members recently moved to area.
- D. Unemployment paperwork for former employee will be filled out by Interim Director and reviewed.

**Executive Director Report:**

- A. Kinship and respite grant recommended by NEMCSA for \$4,545.
- B. Matter of Balance Class certification course offered on September 8th and 9<sup>th</sup>.

XIV. **Adjournment:** Meeting adjourned at 12.40 a.m. upon **motion of** Corky Proulx, **second** by Elaine Ableidinger. **Motion carried, 5-0.**

Recorded by Harmony Lewis, Interim Director.

Submitted by,

Harmony Lewis  
Interim Director