**MONTMORENCY COUNTY COMMISSION ON AGING**

**MINUTES FOR JANUARY 10, 2022**

**PRESENT:** Elaine Ableidinger, Corky Proulx-Treasurer, Randy Wiscombe, Donald Edwards-County Commissioner

**STAFF:** Harmony Lewis- Director, Jeanne Steele-Brady- Registered Nurse

1. **Call to Order:** The meeting at the MCCOA office was called to order at 3:30 p.m. by Elaine Ableidinger.
2. **Roll Call:** Quorum established; Four members present
3. **Pledge of Allegiance:** The Pledge of Allegiance was led by Randy Wiscombe.
4. **Mission Statement:** The MCCOA Mission Statement was read by Corleen Proulx.
5. **Approval of Agenda:** **Edwards motion** to approve agenda. **Wiscombe seconded**. **Motion carried 4-0.**
6. **Resignations** by board members Marian Weber and Janet Demeulenaere were accepted with regrets.
7. **Approval of Board Member application** by Linda Kline. **Proulx motion** to approve application. **Wiscombe seconded**. **Motion carried 4-0**.
8. **Approval of Board Member application** by Nancy Kaiser. **Edwards motion** to approve application. **Proulx seconded. Motion carried 4-0**.
9. **Approval needed to establish MCCOA office as food pantry location for NEMCSA:**  TEFAP will now be known as Food Boost Program. Food will be distributed monthly. MCCOA will have the administrative office location designated as a food pantry location. **Edwards motion** to approve food pantry. **Wiscombe seconded**. **Motion carried 4-0.**
10. **Director’s contract approval for 2023. Edwards motion** to approve Director’s contract as written retroactive to November 1, 2022. **Wiscombe Seconded.** Wiscombe would like to see a job description of Director’s duties. **Motion carried 4-0.**
11. **Employee Actions.** Employees were approved a $500 Christmas bonus for 2022. **Edwards motion** to approve bonus. **Wiscombe seconded. Motion carried 4-0.** Two employees were approved anniversary wage increases. Edwards motion to approve wage increase. Proulx seconded. Motion carried 4-0.
12. **Motion to adjourn: Motion by Edwards** to adjourn meeting at 3:50 p.m. **Wiscombe seconded.**

Minutes recorded and submitted by Harmony Lewis, Director