

Montmorency County Commission on Aging

Minutes for August 17, 2023

Present: Randy Wiscombe-Chairperson, Donald Edwards-Vice Chair, Corleen Proulx-Treasurer, Linda Kline-Secretary

Staff: Harmony Lewis-Director, Jeanne Brady-Registered Nurse, Vicki Goodburne-Accountant

Guests: Cathy Greene, Dorothy Katkus-Atlanta Senior Center

1. Call to order: The meeting at the MCCOA office was called to order at 5:30 p.m. by Randy Wiscombe
2. Pledge of Allegiance: The Pledge of Allegiance was led by Randy Wiscombe
3. Mission Statement: The MCCOA statement was read by Corleen Proulx
4. Approval of Agenda: Edwards motion to approve agenda, Kline seconded. Motion carried 4-0.
5. Approval of minutes: Kline motion to approve minutes, Edwards seconded. Motion carried 4-0.
- * 6. Public comment: Atlanta Senior Center was concerned about low meal count, and do not want low numbers to affect service of congregate meals. Suggestions to increase numbers were to provide more newsletters, use digital newsletters, have a booth at Elk Fest, with copies of menus for the people. Questions brought up were for a membership drive or to include newsletters to the courthouse, and nearby apartments. Other suggestions were for the secretary to call Cathy when newsletters come in, and to bring back the salad bar.

7. **Financial Report: New SGA received from NEMSCA. Kline accepted the financial report, Edwards seconded. Motion carried 4-0.**
8. **Nurse Report: In-home respite services are up; overall services were up or level with the previous month.**
9. **Accountant (Vicki): Question was raised to consider accountant as employee vs. contractor. The Board wishes to leave her as an ~~employee~~ ^{contractor}.**
10. **Personnel policy amendment: Request for policy to include the covering of facial hair. Will have for September. Edwards motioned to approve; Kline seconded. Motion carried 4-0.**
11. **Acceptance of new Senior Center contracts with a \$5.00/day increase for each center. Edwards motioned to approve, Proulx seconded. Motion carried 4-0.**
12. **Employee Cailey Tebedo to receive a pay increase of \$1.50/hour. Kline motioned to approve; Edwards seconded. Motion carried 4-0.**
13. **Kelly (NEMSCA) suggested Julie Kendrick provide a report on the Regional Advisory meeting.**
14. **Motion to adjourn the meeting at 6:30 p.m. by Edwards, Seconded by Kline. Motion carried 4-0.**