

MONTMORENCY COUNTY COMMISSION ON AGING

MINUTES FOR May 16, 2024

PRESENT: Don Edwards – Vice-Chairperson, Corleen Proulx (Corky) – Treasurer, Jacqueline (Jackie) Lardie – Atlanta Trustee, Joseph (Joe) Bouchey - Hillman Trustee.

STAFF: Beverly Crawford – Executive Director, Linda Kline – In Home Coordinator (Minutes), Vicki Goodburne – Accountant, Jeanne Steele-Brady, RN.

GUESTS: Paper representative on Zoom

- I. **Call to Order:** The meeting at MCCOA office was called to order at 5:30pm by **Don Edwards.**
- II. **Roll Call:** Quorum established; Four members present.
- III. **Pledge of Allegiance:** The Pledge of Allegiance was led by **Don Edwards.**
- IV. **Mission Statement:** The MCCOA Mission Statement was not read out loud.
- V. **Approval of the Agenda:** **Bouchey motion** to approve agenda. **Lardie seconded motion. Motion carried 4-0.**
- VI. **Approval of the Minutes:** From 01/18/24, **Bouchey motion** to approve minutes. **Lardie seconded motion. Motion carried 4-0.**
- VII. **Financial Report:** Monthly financial information presented by **Goodburne.** The report stated that if we pay the bill from Gordon's Foods within 10 days of the bill we receive 10% off the bill. Donations are up, Home Delivered meals and Congregate meals are increasing.
- VIII. **Nurse's Report:** Nursing report presented by **Steele-Brady.** There was a decrease in program clients by 3 clients, 7 discharges, and 40 re-certifications. Decrease in homemaking. Decrease in personal care. Decrease in respite care. Decrease by 1 waiver.
- IX. **Director's Report:** Presented by Director **Crawford.** Susan Takash will be retiring on May 30th, 2024. Cake and Punch will be provided on that day to celebrate. Karen Balcom will be stepping into the role of Administrative Assistant. Dishwasher for Lewiston will be \$4769.35 and the Walk-in Refrigerator will be \$11,657.90 to fix. PIEG will be granting us about \$13,000. NEMCSA ARP will be helping to. Basically paying \$2,000 - \$3,000. **Motion to buy the Dishwasher made by Lardie and seconded Proulx. Motion was passed. Motion made by Bouchey to fix the walk-in seconded by Lardie. Motion passed.** MCCOA will be the Festivals this year, representing our Community. T-shirts for the Festivals will be worn so the community sees us. Philomena fell at Freddie's and was taken into the hospital. She will be off for a little while. NEMCSA Audits, 4/18/24, 5/17/24, and at Hillman 7/9/24. VA contract is active.
- X. **Adjournment:** Motion was made for adjournment made by **Corky** and seconded by **Joe. Motion carried 4-0.**

Minutes recorded and submitted by Linda Kline, In-Home Coordinator.

