

MONTMORENCY COUNTY COMMISSION ON AGING

MINUTES FOR JULY 25, 2024

PRESENT: Don Edwards – Vice-Chairperson, Corleen Proulx (Corky) – Treasurer, Jacqueline (Jackie) Lardie – Atlanta Trustee, Joseph (Joe) Bouchey - Hillman Trustee, John Mulholland - Lewiston Trustee

STAFF: Beverly Crawford – Executive Director, Linda Kline – In Home Coordinator (Minutes), Vicki Goodburne – Accountant, Jeanne Steele-Brady, RN.

GUESTS: Elaine/Burt/Steve Representing Hillman Senior Center – Elaine Appledinger will address the Board

- I. **Call to Order:** The meeting at MCCOA office was called to order at 6:00pm by **Don Edwards.**
- II. **Roll Call:** Quorum established; Four members present.
- III. **Pledge of Allegiance:** The Pledge of Allegiance was led by **Don Edwards.**
- IV. **Approval of the Agenda:** **Bouchey motion** to approve agenda. **Proulx seconded motion. Motion carried 5-0.**
- V. **Approval of the Minutes:** From 06/20/24, **Proulx motion** to approve minutes. **Bouchey seconded motion. Motion carried 5-0.**
- VI. **Guests Addressing the Board:** Hillman Reps –Elaine, Hot Water Heater replaced looking for reimbursement from MCCOA or some money towards it. \$9941.00 paid already by Hillman Senior Center. Guaranteed for 3 years. The Water Heater is not property of MCCOA it is part of the Center’s inventory. Board will consider the proposal and talk with the finance committee.
- VII. **Introduction of New Board Member:** Tom Cox for Lewiston Trustee
- VIII. **Financial Report:** Monthly financial information presented by **Goodburne.** The report was presented. Donations are up \$2000 since last year this time, Home Delivered meals are Atlanta 797, Hillman 1138, and Lewiston 1006, increasing and Congregate meals are Hillman 549, Atlanta 288, Lewiston 608.
- IX. **Nurse’s Report:** Nursing report presented by **Steele-Brady.** Program Clients stayed the same at 99 clients, 6 discharges, and 5 re-certifications. Decrease in homemaking. Decrease in personal care. Decrease in respite care. Waivers stayed the same.
- X. **Director’s Report:** Presented by Director **Crawford.**
Dishwasher for Lewiston and Walk-in Refrigerator cost about \$2300.00 after the rebates from PIE&G. EVV Training, HHAeXchange sponsoring the training Conference was informative.
Picnic for August 4th is coming together, lots to do yet but we have a handle on it. Getting donations from companies.
NEMCSA Audits, 4/18/24, 5/17/24, and at Hillman 8/29/24.
Accident – Lewiston Driver – missed Deer and hit tree trying to stop.
Need to set up Centers’ site Negotiations for Tuesday or Wednesday – President of the club only.
- XI. **Atlanta Senior Center Motion to close Atlanta to start the paperwork made by Proulx, seconded by Lardie. Motion carried 5-0.**
- XII. **Adjournment:** Motion was made for adjournment made by **Bouchey** and seconded by **Proulx.**
Motion carried 5-0.

Minutes recorded and submitted by Linda Kline, In-Home Coordinator.

