

MONTMORENCY COUNTY COMMISSION ON AGING

MINUTES FOR MARCH 20, 2025

PRESENT: Joseph (Joe) Bouchey – Chairman, Corleen Proulx (Corky) – Treasurer, Jacqueline (Jackie) Lardie – Secretary, John Mullholland – Trustee, Jim Madison - Trustee

STAFF: Beverly Crawford – Executive Director, Linda Kline – In Home Coordinator (Minutes), Vicki Goodburne – Accountant, Jeanne Steele-Brady – RN.

GUESTS: Laurie Sauer – Director Region 9, Dennis Davis Atlanta, William Houston, Sharon Vanderveer Hillman, Elaine Ablerdinger Hillman, Glenna Mulder Hillman, Steve Eagle Hillman, Fred Kochis Hillman, Yvonne Swagger Tribune.

- I. **Call to Order:** The meeting at MCCOA office was called to order at 4:30pm by **Joe Bouchey - Chair**.
- II. **Roll Call:** Quorum established; Five members present.
- III. **Pledge of Allegiance:** The Pledge of Allegiance was led by **Joe Bouchey**.
- IV. **Mission Statement:** **Lardie** read the statement.
- V. **Approval of the Agenda:** **Proulx motion** to approve agenda. **Mullholland 2nd motion. Motion carried 5-0.**
- VI. **Approval of the Minutes:** **Lardie motion** approve minutes from December 18, 2024, **seconded by Proulx. Motion by Proulx** to approve January 16, 2025 minutes, **seconded by Lardie. Motion passed 5-0.**
- VII. **Public Comment:** Hillman wanted to know why they can't put one of their people on the board because they only had 1 representative. The Board explained that they cannot at this time put anyone on the board until the board of commissioners have a ruling from their lawyer whether they need to approve any nominee. The Hillman representatives couldn't understand why we are on hold no matter how many times the situation was explained to them. Bill Huston wanted the financials, that were not approved yet. Denny just wanted to say that the minutes weren't posted for Dec or Jan. The Board hadn't approved the corrections and there was no board meeting in Feb due to illness.
- VIII. **Financial Report:** Monthly financial information presented by **Goodburne**. The report was presented; MCCOA had a decrease in revenue by almost \$79,000. Donations are down, Home Delivered meals were Atlanta 835, Hillman 1298, and Lewiston 1158, decrease and congregate meals are Atlanta 277, Hillman 340, Lewiston 542, an increase at all three centers.
- IX. **Nurse's Report:** Nursing report presented by **Steele-Brady**. There was a decrease in service hours, 9 discharges, and 16 re-certifications.
- X. **Director's Report:** Presented by **Director Crawford**.
 1. 4 Snow days since Jan 27th, meals were covered by frozen ahead of time for the storms.
 2. Hillman Walk-in needed repair, wasn't cooling – repaired
Atlanta probe in oven need to be attached back to the top of the oven – repaired
Atlanta sink sprayer hose spring broke – new part ordered and will be repaired when it comes in
 3. GTR – gave us an estimate on 2 times of year maintenance, for each of the centers walk-ins, \$900 each.
 4. \$1000.00 donation for our food program.
 5. Have Millage signs (68) and 31 stakes. Will need to purchase more stakes (37). Costs vary up to \$3.00@.
 6. ARP Funds – we will be receiving next month and Matter of Balance Class will be before October.
 7. All 3 kitchens need new printers to do paperwork and communication with the office. Looking into best prices.
 8. Office computers need to be updated to Windows 11.
- XII. **Closed Meeting: Employee Issues - @ 5:35pm** **Madison** motion to closed meeting, **Lardie** seconded. Approved 5-0. **Proulx** motion to come out of closed meeting, **Madison** seconded motion @ 6:00pm.
- XIII. **Adjournment:** Motion was made for adjournment made by **Proulx** and seconded by **Madison**. Motion carried 5-0. @ 6:05pm.

NEXT BOARD MEETING – APRIL 17, 2025 @ 4:30PM

Minutes voice recorded and submitted by Linda Kline.