

MONTMORENCY COUNTY COMMISSION ON AGING

MINUTES FOR AUGUST 15, 2024

PRESENT: Don Edwards – Vice-Chairperson, Corleen Proulx (Corky) – Treasurer, Jacqueline (Jackie) Lardie – Atlanta Trustee, Joseph (Joe) Bouchey - Hillman Trustee, John Mulholland - Lewiston Trustee, Thomas(Tom) Cox – Lewiston Trustee

STAFF: Beverly Crawford – Executive Director, Linda Kline – In Home Coordinator (Minutes), Vicki Goodburne – Accountant

GUESTS: None

- I. **Call to Order:** The meeting at MCCOA office was called to order at 5:30pm by **Don Edwards.**
- II. **Roll Call:** Quorum established; Four members present.
- III. **Pledge of Allegiance:** The Pledge of Allegiance was led by **Don Edwards.**
- IV. **Approval of the Agenda:** **Bouchey motion** to approve agenda. **Proulx seconded motion. Motion carried 5-0.**
- V. **Approval of the Minutes:** From 07/25/24, **Bouchey motion** to approve minutes. **Mulholland seconded motion. Motion carried 5-0.**
- VI. **Introduction of Possible New Board Member:** James (Jim) Madison - Secretary Position
- VII. **Financial Report:** Monthly financial information presented by **Goodburne.** The report was presented. Donations are up \$2000 since last year this time, Home Delivered meals increased: Atlanta 936, Hillman 1436, and Lewiston 1169, and Congregate meals decreased: Hillman 496, Atlanta 310, Lewiston 709. Fiscal Year Ends September 30, 2024. Biggest costs are Raw Food and Payroll, and Centers.
- VIII. **Nurse's Report:** Nursing report presented by **Crawford.** Program Clients stayed the same at 91 clients, 2 discharges, and 4 re-certifications. Decrease in Homemaking. Decrease in Personal Care. Decrease in Respite care. Decrease in Waivers stayed the same.
- IX. **Director's Report:** Presented by Director **Crawford.**
Picnic on August 4, 2024 at Brimley Park was successful. Profit was made. Thank you to our Citizens that attended.
EVV Training, HHAeXchange sponsoring the training Conference was informative.
NEMCSA Audits, 4/18/24 Information back 8/2/24 compliance was good. 5/17/24 nothing back yet, and at Hillman Kitchen 8/29/24.
Letter will be sent out to the Presidents of each Center on contract.
Elder Abuse Conference August 23, 2024 in Hillman at the Center.
- X. **Close Meeting:** **Proulx motion to go to closed meeting, seconded by Cox. 6:05pm, motion carried.**
- XI. **Proulx motion to go to Open Meeting, seconded by Lardie at 7:00pm, motion carried**
- XII. **Adjournment:** Motion was made for adjournment made by **Lardie** and seconded by **Proulx. Motion carried 5-0.**

Minutes recorded and submitted by Linda Kline, In-Home Coordinator.