

MONTMORENCY COUNTY COMMISSION ON AGING
MINUTES FOR MAY 18, 2023

PRESENT: Randy Wiscombe Chairperson, Donald Edwards Vice-Chair, Corleen Proulx Treasurer, Elaine Ableidinger, Linda Kline-Secretary
STAFF: Harmony Lewis- Director, Jeanne Steele-Brady- Registered Nurse, Vicki Goodburne-Financial Director

- I. **Call to Order:** The meeting at the MCCOA office was called to order at 5:30 p.m. by Randy Wiscombe
- II. **Roll Call:** Quorum established; Four members present. Corleen Proulx in at 5:50 pm
- III. **Pledge of Allegiance:** The Pledge of Allegiance was led by **Randy Wiscombe**.
- IV. **Mission Statement:** The MCCOA Mission Statement was read by **Elaine Ableidinger**.
- V. **Approval of Agenda:** **Edwards motion** to approve agenda. **Kline seconded. Motion carried 4-0.**
- VI. **Approval of Minutes:** from 5/4/23 **Ableidinger motion** to approve minutes. **Edwards seconded. Motion carried 4-0.**
- VII. **Financial Report:** Donations continue to trend upward from prior years. A mailer sent to all residents of the county depicting services offered was suggested. Food costs continue to rise for all 3 centers. Looking at qualifications for HDM recipients is needed. **Edwards motion to approve financial report. Ableidinger seconded motion passed 4-0.**
- VIII. **Nurse's Report:** Numbers were a bit down for April. This is typical for the changing of the seasons. Employee numbers for in home remains the same.
- IX. **Director's Report:** Possible camera installation at centers for staff safety and security. 3 Bids would be required and input by senior center board members before installation. The carry out meal option will be discontinued effective 6/1/23. Grants will be submitted to NEMCSA for the following programs: Title III E National Family Caregiver Support and Title III D Evidence Based Disease Prevention. Heidi Powers will be doing presentations at the area senior centers regarding the volunteer program that NEMCSA sponsors. Danielle Jirasik with MSU extension will be doing presentations at the senior centers for Senior Project Fresh. **Motion to approve Director's Report by Edwards. Seconded by Kline. Motion carried 5-0.**

X. **New Business:**

- A. Defibrillator units needed for all 3 senior centers. Director to look into possible grant money to help offset the cost. Mandatory CPR training for all staff to take place on June 16th and June 23rd. **Motion to approve CPR training by Kline. Edwards seconded. Motion carried 5-0.**

XI. **Old Business:**

- A. Committee meeting schedules-finance meeting before the end of the month. Personnel meeting upcoming.

- B. Resignation by board member Elaine Ableidinger effective 5/31/23.

XII. **Employee Actions:** Employee anniversaries and wage increases for May. **Motion to approve by Kline. Edwards seconded. Motion carried 5-0.**

Motion to adjourn at 6:45p.m. by Kline. Edwards seconded.

Minutes recorded and submitted by Harmony Lewis, Director