

MONTMORENCY COUNTY COMMISSION ON AGING

MINUTES FOR JUNE 20, 2024

PRESENT: Don Edwards – Vice-Chairperson, Corleen Proulx (Corky) – Treasurer, Jacqueline (Jackie) Lardie – Atlanta Trustee, Joseph (Joe) Bouchey - Hillman Trustee.

STAFF: Beverly Crawford – Executive Director, Linda Kline – In Home Coordinator (Minutes), Vicki Goodburne – Accountant, Jeanne Steele-Brady, RN.

GUESTS: John Mulholland

- I. **Call to Order:** The meeting at MCCOA office was called to order at 6:00pm by **Don Edwards.**
- II. **Roll Call:** Quorum established; Four members present.
- III. **Pledge of Allegiance:** The Pledge of Allegiance was led by **Don Edwards.**
- IV. **Approval of the Agenda:** **Proulx motion** to approve agenda. **Bouchey seconded motion. Motion carried 4-0.**
- V. **Approval of the Minutes:** From 05/16/24, **Proulx motion** to approve minutes. **Bouchey seconded motion. Motion carried 4-0.**
- VI. **Financial Report:** Monthly financial information presented by **Goodburne.** The report was presented Donations are up, Home Delivered meals are Atlanta 927, Hillman 1277, and Lewiston 112, increasing and Congregate meals are Hillman 486, Atlanta 335, Lewiston 62, increasing.
- VII. **Nurse's Report:** Nursing report presented by **Steele-Brady.** There was an increase in program clients by 11 clients, 2 discharges, and 16 re-certifications. Decrease in homemaking. Increase in personal care. Increase in respite care. Decrease by 1 waiver.
- VIII. **Director's Report:** Presented by Director **Crawford.**
Gloria Remus retired on June 7, 2024. Lunch was provided on Monday, June 10th to celebrate. Gloria will move to a Volunteer Driver position for MCCOA. Dishwasher for Lewiston will be installed on Wednesday, June 26th @8:30am and the Walk-in Refrigerator will be fixed on Monday, June 24th. EVV Training at Bay City on Thursday, July 18th, 9-12 or 2-5. HHAeXchange sponsoring the training.
MCCOA office will be closed that day. The board Meeting will be rescheduled to Thursday, July 25th, **Proulx motion** to reschedule Board Meeting, **Bouchey seconded motion. Motion carried 4-0.** Workers paid for training time only not travel time.
Secretary of State will be at MCCOA Office every 2 months starting August 1st 10-3. NEMCSA Audits, 4/18/24, 5/17/24, and at Hillman 8/29/24.
- IX. **Motion to go to closed meeting made by Lardie, seconded by Proulx @ 6:43, Motion carried 4-0. Closed meeting notes.**
- X. **Adjournment:** Motion was made for adjournment made by **Corky** and seconded by **Joe.** **Motion carried 4-0.**

Minutes recorded and submitted by Linda Kline, In-Home Coordinator.

