

MONTMORENCY COUNTY COMMISSION ON AGING

MINUTES FOR APRIL 25, 2024

PRESENT: Don Edwards – Vice-Chairperson, Corleen Proulx (Corky) – Treasurer, Jacqueline (Jackie) Lardie – Atlanta Trustee, Joseph (Joe) Bouchey - Hillman Trustee.

STAFF: Beverly Crawford – Executive Director, Linda Kline – In Home Coordinator (Minutes)

GUESTS: Laurie Sauer - NEMCSA, Paper representative on Zoom

- I. **Call to Order:** The meeting at MCCOA office was called to order at 5:30pm by **Don Edwards.**
- II. **Roll Call:** Quorum established; Four members present.
- III. **Pledge of Allegiance:** The Pledge of Allegiance was led by **Don Edwards.**
- IV. **Mission Statement:** The MCCOA Mission Statement was not read out loud.
- V. **Approval of the Agenda:** **Proulx motion** to approve agenda. **Bouchey seconded motion. Motion carried 4-0.**
- VI. **Approval of the Minutes:** From 01/18/24, **Edwards motion** to approve minutes. **Lardie seconded motion. Motion carried 4-0.**
- VII. **Financial Report:** Monthly financial information presented by **Kline in absence of Goodburne.** The report is tabled until next meeting due to discrepancies.
- VIII. **Nurse’s Report:** Nursing report presented by **Steele-Brady.** There was a decrease in program clients by 3 clients, 7 discharges, and 40 re-certifications. Decrease in homemaking. Decrease in personal care. Decrease in respite care. Decrease by 1 waiver.
- IX. **Director’s Report:** Presented by Director **Crawford.** Welcome to the Board member Jackie Lardie. BSB new phone system was activated on April 10th, 2024. Two (2) New Employee for the Hillman & Lewiston Cook Aide positions. VA Contract was approved by VA. Waiting on the contract from VA to sign it. MDHHS contract was lost, trying to finish with CHAMPS for the EVV that will be implemented later in the year. EVV program was bought last year “SANDATA” didn’t work. Not sure what program will be used, looking into it and researching. Insurance was approved for the VA contract. April 18th 2024 NEMCSA conducted an Audit, no results yet, will pass the outcome as soon as it is available. Policies have been updated and approved so far. Still more to come but the major ones are finished. Senior Project Fresh will be active again this summer. We are waiting for the coupons and information. “TrackSmart” scheduling system was discontinued without notice and “Pesonelle” replaced the system and it was not compatible with our needs for scheduling. Linda developed a schedule and the Ladies are happy with the outcome and usefulness of it. Walk-in refrigerator at Lewiston Center is faulty and the Freezer is probably next. Looking into repair costs and replacement costs. Will pass the information along as soon as its been researched. PIEG are in the loop and Sam told us that he can probably get close to 50% rebated back to us. Information will be discussed in next meeting. By-Laws can be amended per lawyer just needs to written up and approved by the MCCOA board and then by the Commissioning Board.

- X. Motion to go to closed Meeting, Corky made Motion, Joe seconded, passed.**
- XI. Closed Meeting**
- XII. Motion to come out of Closed meeting, Corky made Motion, Don seconded, passed.**
- XIII. Adjournment: Motion was made for adjournment made by Corky and seconded by Joe. Motion carried 4-0.**

Minutes recorded and submitted by Linda Kline, In-Home Coordinator.