

MONTMORENCY COUNTY COMMISSION ON AGING

MINUTES FOR FEBRUARY 29, 2024

PRESENT: Randy Wiscombe – Chairperson, Don Edwards – Vice-Chairperson, Corleen Proulx (Corky) – Treasurer, Joe Bouchey- Hillman Rep.

STAFF: Beverly Crawford – Interim Director, Jeanne Steele-Brady – RN, Vicki Goodburne – Accountant, Linda Kline – In Home Coordinator (Minutes)

GUESTS: Paper representative on Zoom, Laurie Sauer (NEMCSA), Jackie Lauder (Candidate for the board represents Atlanta)

- I. **Call to Order:** The meeting at MCCOA office was called to order at 5:30pm by **Randy Wiscombe.**
- II. **Roll Call:** Quorum established; Four members present.
- III. **Pledge of Allegiance:** The Pledge of Allegiance was led by **Randy Wiscombe.**
- IV. **Mission Statement:** The MCCOA Mission Statement was read by **Corleen Proulx.**
- V. **Approval of the Agenda:** **Proulx motion** to approve agenda. **Edwards seconded motion. Motion carried 4-0.**
- VI. **Approval of the Minutes:** From 01/18/24, **Edwards motion** to approve minutes. **Bouchey seconded motion. Motion carried 4-0.**
- VII. **Introduction of new Applicant for Board:** Jackie Lauder – Represent Atlanta. **Proulx motioned** to start Process, **Edwards seconded. Motion carried 4-0.**
- VIII. **Financial Report:** Monthly financial information presented by **Goodburne.** The Congregate total meal count for Atlanta was 237 Hillman was 355 and Lewiston was 376, **Total meals 968.** Decreased due to the closing the centers from Christmas and New Year’s holidays.
- IX. **Nurse’s Report:** Nursing report presented by **Steele-Brady.** There was an increase in program clients, 5 discharges, and 25 re-certifications. Decrease in homemaking. Decrease in personal care. Decrease in respite care. Waivers decrease by 1.
- X. **Director’s Report:** Presented by Interim Director **Crawford.** Looking into what we can use the ARP Grant for. Meals on Wheels-fundraiser, Spring time garage sale in front of MCCOA, Picnic and Festivals in the local areas, Memorial donations-board. Continue with the Centers off during the holiday season (Christmas-NewYears). Gordon Food Service came and helping to lower our costs on the food, Secretary of State was a success, next visit will be April 26th, HIPPA Cabinet finished.
- XI. **Adjournment:** Motion was made for adjournment made by **Edwards** and seconded by **Proulx. Motion carried 4-0.**

Minutes recorded and submitted by Linda Kline, In-Home Coordinator.

