

MONTMORENCY COUNTY COMMISSION ON AGING

MINUTES FOR DECEMBER 18, 2024

PRESENT: Joseph (Joe) Bouchey – Chairman, Tom Cox – Vice-Chair, Don Edwards, Corleen Proulx (Corky) – Treasurer, Jacqueline (Jackie) Lardie – Atlanta Trustee

STAFF: Beverly Crawford – Executive Director, Linda Kline – In Home Coordinator (Minutes), Vicki Goodburne – Accountant, Jeanne Steele-Brady, RN.

GUESTS: Dennis Davis - Atlanta Chair, Tom Morton- Atlanta Resident

- I. **Call to Order:** The meeting at MCCOA office was called to order at 5:35pm by **Joe Bouchey - Chair**.
- II. **Roll Call:** Quorum established; Five members present.
- III. **Pledge of Allegiance:** The Pledge of Allegiance was led by **Joe Bouchey**.
- IV. **Mission Statement:** **Lardie** read the statement.
- V. **Approval of the Agenda:** **Edwards motion** to approve agenda. **Lardie seconded motion. Motion carried 5-0.**
- VI. **Approval of the Minutes:** From November 21, 2024, **Proulx motion** to approve minutes. **Cox seconded motion. Motion carried 5-0.**
- VII. **Change of Secretary Position:** John resigned from the Secretary position, Jackie appointed and accepted to position. Approved by Board.
- VIII. **Audit Report for Dan Smith, CPA:** Summary of findings, we have lost \$150,000 yearly for the last 3 years. The costs are wages and raw food costs for the meals both congregate and home delivery. The costs for these expenses has doubled in the last year alone. MCCOA has cut back but more cuts are needed.
- IX. **Financial Report:** Monthly financial information presented by **Goodburne**. The report was presented; MCCOA had a decrease in revenue by \$86,000. Donations are down, Home Delivered meals were Atlanta 799, Hillman 1370, and Lewiston 1162, decrease and congregate meals are Atlanta 290, Hillman 341, Lewiston 567, a decrease at all three centers.
- X. **Nurse's Report:** Nursing report presented by **Steele-Brady**. There was a decrease in program clients by 1 client, 3 discharges, and 12 re-certifications. Decrease in all areas.
- XI. **Director's Report:** Presented by **Director Crawford**. Millage for MCCOA – the concern from William Houston was that we are not receiving the correct amount, the City Treasurer has assured us that we are receiving the correct amount. Site contracts were completed and submitted to NEMCSA for their files, Meals for under 60 at rate of \$12.00 was started on December 1, 2024. Winter hours for the Board Meetings proposal of 4:30pm instead of 5:30pm. **Proulx motion to accept and Cox seconded, passed 5-0.** Beware of Scams for the seniors.
- XII. **Closed Meeting: Employees - @ 6:30pm** **Lardie motion to closed meeting, Proulx seconded. Same for coming out of closed meeting @ 6:40pm.**
- XIII. **Adjournment:** Motion was made for adjournment made by Cox and seconded by Proloux. **Motion carried 5-0. @6:45pm.**

Minutes voice recorded and submitted by Linda Kline.